



Student Catalog Addendum

Helping students meet their education and career goals is at the forefront of our mission. As part of NCE's continuing commitment to the continuity of our students' training during the coronavirus pandemic and for any period of reemergence, this catalog addendum amends the 2020 Student Catalog as follows:

90% Attendance Rule

During the coronavirus pandemic and any period of reemergence, the 90% attendance rule will apply to a student's cumulative attendance over the course of their entire program, rather than to each module individually. This means that, regardless of individual module attendance, students are now required to complete a minimum of 90% of the scheduled hours for their total program in order to graduate.

This change amends the Student Catalog Attendance Policy, Satisfactory Academic Progress (SAP) Policy, Make-up Hours Policy and Graduation Requirements section. All references to 90% required attendance in these sections and throughout the catalog should now be interpreted as applying to the entire program rather than on a per module basis.

Externship Format Changes

For the duration of the coronavirus pandemic and for any period of reemergence, where applicable, NCE may replace the allied health externship format described in each program's section of the catalog with a capstone project or through placement as an employee rather than an extern. Any changes to a student's externship format will be communicated to the student prior to the start of the student's externship module.

Emergency Training Continuity Measures

The policy changes explained in this catalog addendum constitute NCE's new emergency training continuity measures. These changes will remain in effect for as long as is necessary to offset the adverse impact on training continuity at NCE from government restrictions necessary to combat the coronavirus pandemic and for any period of reemergence.

These measures, or similar measures better suited to future emergencies, may be implemented as needed under exigent or force majeure circumstances (e.g., quarantine, fire, flood, earthquake, severe weather, power failure, acts of God, or any other cause beyond the school's reasonable control) that adversely impact the school's ability to provide training continuity. This decision will be made at the sole discretion of the CEO under guidance from or as may be required or authorized by all applicable federal, state and local authorities and accrediting entities.